

## MEETING NOTICE

**TO:** Budget, Finance & Investment Committee

**FROM:** Joyce Ealy, Chairman

**TIME:** Thursday, January 7, 2010 – 5:30 P.M.

**PLACE:** Courthouse, Room 205

### AGENDA

1. Approve Minutes
2. Investment Report
3. Fund Condition Report
4. Insurance Report
  - A. Financial Report
  - B. Recommendation to Amend On-the-Job Injury Plan Document
5. General Fund Budget Amendments:
  - A. Chancery Court
  - B. Sheriff's Department
  - C. Correctional Work Center
6. Solid Waste/Sanitation Fund Budget Amendment
7. Correction to School Building Program Budget Amendments from Last Month
8. Education Capital Projects Fund Budget Amendments
9. Other Business

\* \* \* \*

**To also include items that may be forwarded by Public Works Committee or any other committee after agenda is mailed.**

\* \* \* \*

cc: Commissioners  
Ernest Burgess  
Jim Cope  
Teb Batey  
News Media

In Accordance with ADA (AMERICANS WITH DISABILITIES ACT), any disabled persons requiring accommodations for participation in the meeting should contact the Finance Department (898-7795) at least two working days prior to the meeting in order that appropriate accommodations can be made.

## EXPLANATION OF AGENDA ITEMS

1. The minutes of the December 10, 2009 meeting will be presented for approval.
2. Mr. Teb Batey, Trustee, will present the monthly Investment Report
3. The Finance Director will present the Fund Condition Report for the month ending December 31, 2009.
4. Insurance Report:
  - A. The Insurance Director will present the monthly Insurance Financial Report.
  - B. The Insurance Director will present a recommendation from the Insurance Committee and the Public Safety Committee to amend the On-the-Job Injury Plan Document.

5. **General Fund Budget Amendments:**

- A. The Administrative Office of the Courts is providing new software and a server for Chancery Court. However, the county is responsible for the upgrade of computers and printers, which is estimated at \$12,000. During the budget process, we estimated data processing fees collected by Chancery Court at \$11,000 and only appropriated \$6,154 for data processing service expenditures. The Chancery Court Clerk and Master will be requesting approval of the following budget amendment to appropriate the current balance in the account reserved for Chancery Court automation and most of the remainder of the 09-10 estimated revenue for data processing:

From: 101-39000 – Undesignated Fund Balance -	\$ 4,547
101-34166 – Reserved Automation-Chancery -	7,453

To: 101-53400-709 – Data Processing Equipment -	\$12,000
---	----------

- B. The Sheriff will be requesting approval of the following budget amendment to recognize revenue received from the 2009 JAG from the City of Murfreesboro and to appropriate the grant money for video arraignment for Judge Bragg's Court:

Increase Revenue: 101-47250 – Law Enforcement Grants -	\$46,721
Increase Expend.: 101-54210-709 – Data Processing Equip. -	\$46,721

The Sheriff will also be requesting approval of the following transfer of money within the detention budget to cover estimated expenses for repair and maintenance of equipment:

From: 101-54210-189 – Other Salaries/Wages -	\$ 6,000
To: 101-54210-336 – Maint./Repair Equipment -	\$ 6,000

- C. A request will be made for the following budget transfer within the Correctional Work Center budget to provide additional funding for repairs to buses, vehicles and kitchen equipment, which have been more than anticipated:

From: 101-54220-110 – Lieutenant -	\$ 4,000
To: 101-54220-336 – Maint./Repair Equipment -	\$ 4,000

6. **Solid Waste/Sanitation Fund Budget Amendment:**

The Solid Waste Director will be requesting approval of the following budget

## Explanation of Agenda Items (cont'd)

amount as \$3,446,134. The recommended motion also reflected the amount of \$3,449,134. The correct amount is \$3,446,134.

### 8. **Education Capital Projects Fund Budget Amendments:**

The Director of Schools will be requesting approval of the following budget amendment to appropriate \$427,144 from Fund 177 Fund Balance to complete 2008-09 projects for John Coleman Renovation - \$385,144; Smyrna High Roof - \$20,128; and Christiana Elementary Roof - \$21,872. These projects were not complete as of June 30, 2009:

From:	177-39000 – Undesignated Fund Balance -	\$427,144
To:	177-91300-321 – Engineering Services -	\$ 1,604
	177-91300-335 – Maint./Repair Buildings -	345,429
	177-91300-711 – Furniture/Fixtures -	27,590
	177-91300-722 – Regular Instruction Equipment -	52,521

### 9. Other Business